## GOOGLE USER WEB INTERFACE



## ADDING THE MIVOICE INTEGRATION FOR GOOGLE EXTENSION

Get the MiVoice Integration for Google Chrome extension from the Chrome Web Store.

MiVoice Integration for Google may collect and store the following personal user data: First Name, Last Name, Phone number, Email, Employer Name & Title, and Address. By installing MiVoice Integration for Google, user consents to the collection and use of this information exclusively for purposes of enabling MiVoice Integration for Google features and functionality. Depending upon the method of data collection, the OIG server administrator or the Google Admin is responsible for informing and obtaining consent from each MiVoice Integration for Google user whose data is being collected.

A CA certificate is required for the Mitel Open Integration Gateway (OIG) server that provides the MiVoice Integration for Google functionality. CA certificates are trusted in all web browsers. If you receive web browser security alerts, contact your System Administrator to ensure that a CA certificate has been properly configured.

- 1. Log in to a Google Chrome web browser with the Google user name and password that allows access to your Google personal contacts. In most cases this is your Google Gmail account. The Signed in as should display your Google account user name when you are logged in. If it displays Sign in to Chrome you are not logged into the Chrome web browser.
- 2. Click the Customize and control Google Chrome icon.
- Click Tools or More Tools and then Extensions.
- 4. To go to the Chrome Web Store:
  - If you already have extensions, click Get more extensions to go to the Chrome web store.
  - If you have no extensions, click Browse the gallery. The Chrome Web Store appears.

Release 1.1 Version 1.3.4.0

- 5.
- In the Chrome Web Store page, select **Extensions** from the left menu. Search for "MiVoice Integration for Google 1.1". Click on the **+ ADD TO CHROME** button in the MiVoice for Google extension. If you already have the Google Release 1.1 extension, you must delete it before installing Google Release 1.3.4. The Chrome browser prompts you to allow the extension to access your contacts. 6.



Mitel (design) is a registered trademark of Mitel Networks Corporation. All other products and services are the trademarks of their respective holders. © 2022, Mitel Networks Corporation. All rights reserved

## CONFIGURING THE MIVOICE EXTENSION

MiVoice Integration for Google must be configured to communicate with the servers that control voice and data services. The Welcome e-mail you received about the MiVoice Integration for Google should include your specific configuration information.

- 1. Right-click the MiVoice Integration for Google icon Seat the top right corner of your Chrome browser.
- 2. Click Options.

The MiVoice configuration page is presented.

| 🕅 Mitel                            | Signed in as Anita.Flegg@mitel.com |
|------------------------------------|------------------------------------|
| Mitel OIG Settings                 |                                    |
| Mitel OIG FQDN                     | 10.46.52.24                        |
| Call Manager IP Address (optional) | 10.40.190.69                       |
| Mitel OIG Local Password           |                                    |
| Directory Number                   |                                    |
| My Extension                       | 1034                               |
| Enable Feature                     |                                    |
| Add New Contact                    | ✓                                  |
| Call Notes                         | ▼                                  |
| Tooltips                           | <ul><li>✓</li></ul>                |
| Logs                               | ▼                                  |
| Quick Notes                        |                                    |
| Quick Note 1                       | Initial Call                       |
| Quick Note 2                       | Follow-up Call                     |
| Quick Note 3                       | Send an e-mail                     |
| Quick Note 4                       | Send instructions                  |
| Quick Note 5                       | Call back required                 |
|                                    | Cancel Save                        |

3. Enter configuration information (from your Welcome e-mail) and optional feature settings:

| Config items                   | Set to:   | Notes   |
|--------------------------------|---|---|
| Mitel OIG<br>FQDN              | value in Welcome e-<br>mail                                   | Copy this value exactly and never<br>change it unless instructed to do<br>so by your administrator. |
| Call Manager<br>IP address     | value in Welcome e-<br>mail, if provided;<br>otherwise, blank | If it is provided, copy this value<br>exactly and never change it<br>unless instructed to do so     |
| Mitel OIG<br>Local<br>Password | value in Welcome e-<br>mail                                   | Copy this value exactly and never change it unless instructed to do so.                             |

|   | Config items       | Set to:   | Notes   |
|---|--------------------|---|---|
|   | My Extension       | your internal phone<br>number   |   |
| - | Add New<br>Contact | Enable if you want to<br>see an Add contact<br>screen when<br>incoming call is from<br>an unknown caller. | Default: Enabled<br>You can change this setting at<br>any time by opening this <b>Options</b><br>page again. Click <b>Save</b> .  |
|   | Call Notes         | Enable if you want to<br>be able to enter<br>Notes about the<br>caller or the call.                       | Default: Disabled<br>You can change this setting at<br>any time by opening this <b>Options</b><br>page again. Click <b>Save</b> . |
|   | Tooltips           | Enable to see info<br>about the interface<br>buttons when you<br>hover over them.                         | Default: Enabled<br>You can change this setting at<br>any time by opening this <b>Options</b><br>page again. Click <b>Save</b> .  |
|   | Logs               | Enable to collect logs<br>for use in possible<br>troubleshooting by<br>admin later.                       | Default: Enabled<br>You can change this setting at<br>any time by opening this <b>Options</b><br>page again. Click <b>Save</b> .  |
|   | Quick Notes        | Enter text strings to<br>use for Quick call<br>notes.   | Optional<br>You can program phrases you<br>use often.   |

## 4. Click Save.

5. You may be prompted to accept that MiVoice Integration for Google will manage personal contacts. Click **Accept**.

| - MiVoice Integration for Google would like to:   |                            |        |  |  |
|---|----------------------------|--------|--|--|
| 8   | Know who you are on Google | (j)    |  |  |
| 8   | View your email address    | i      |  |  |
| 8   | Manage your contacts       | (i)    |  |  |
| By clicking Accept, you allow this app and Google to use your information in<br>accordance with their respective terms of service and privacy policies. You can<br>change this and other Account Permissions at any time. |                            |        |  |  |
|   | Cancel                     | Accept |  |  |

**UI Language settings:** MiVoice Integration for Google 1.1 introduces support for changing the language of the UI by changing your browser settings. Ask your system administrator about the language availability on your site.